



VELB und ILCA Kongress, 1. - 3. Oktober 2008 in Wien
VELB and ILCA Conference, October 1 - 3, 2008 Vienna

„A World Wide View on Breastfeeding“



Conditions and Terms – Exhibitors

1. Event Name

VELB - ILCA Conference, October 1– 3, 2008
“A World Wide View on Breastfeeding”
September 30, 2008 VELB General Meeting and Welcome Reception
Austria Center Vienna

2. Management

VELB European Lactation Consultant Association
ILCA International Lactation Consultant Association

3. Organisation

Koenig & May GbR, Jägerallee 28, 14469 Potsdam, Germany,
Tel: +49-331-20056520,
Fax: +49-331-20056522 or +49-1803-5518-56520
velb-ilca@KM-Potsdam.de
www.km-potsdam.de

4. Location, Dates, Opening hours

Austria Center Vienna, Bruno Kreisky-Platz 1, A-1220 Vienna,
www.acv.at

Opening hours of the Conference Office (Subject to change!)

Tuesday	September 30, 2008	10.00 – 18.00
Wednesday	October 1, 2008	07.30 – 18.00
Thursday	October 2, 2008	07.30 – 18.00
Friday	October 3, 2008	07.30 – 17.30

Opening hours of the Exhibition Hall (Subject to change!)

Wednesday	October 1, 2008	08.00 – 18.00
Thursday	October 2, 2008	08.00 – 17.30
Friday	October 3, 2008	08.00 – 16.30

5. Installation and Dismantling of Exhibits (Subject to change!)

Tuesday	September 30, 2008	08.00 – 15.30
Wednesday	October 1, 2008	07.00 – 20.30

Space not occupied by Wednesday 08.00 will be forfeited and the registration will be considered as cancelled (see no 7)

Dismantling

Friday after the closing of the conference from 16:30 to approx. 17:30 .
After this deadline, all exhibits will be removed at the expense of the exhibitor and the organiser accepts no liability. No exhibits shall be removed partly or entirely before the end of the conference.

6. Booth rent: See Exhibition Application for prices

Booth rent includes general lighting and cleaning of the aisles, tables and chairs. Electricity and other services can be rented and are charged separately.

Information and reservation: Conference Office König & May GbR

7. Admission

VELB decides on the admission of exhibition participation at the conference by sending the registration confirmation.

At this conference, VELB will not include any advertisements for child food, especially breastmilk substitutes as well as bottles, dummies and teats. The participating companies and organisations commit themselves to comply with the International Code of Marketing of Breastmilk Substitutes and the ILCA and VELB advertising guidelines. A summary of the Code and the advertising guidelines are available on our homepage www.velb.org or www.km-potsdam.de.

In case that the exhibitor does not comply with the Code, König & May as well as each VELB Board Member are entitled to ask the exhibitor to remove the objects. In case of disregard the VELB is entitled to expel the exhibitor from the conference.

8. Withdrawal from registration / Cancellation of admission

If the registration is cancelled before June 30, 2008, 25% of the booth rent will be charged. Should the exhibitor cancel his exhibition participation later and should he not be able to acquire a substitute exhibitor, VELB is entitled to charge the full price as contracted.

The exhibition management is entitled to withdraw the admission and to allocate the booth space to another exhibitor:

- if the booth is not visibly occupied in time (see number 5),
- in case that the booth rent is not paid by the settlement date,
- if the exhibitor does not comply with the Code and does not remove the queried products from the stand despite being told to by König & May or a VELB Board Member.

9. Terms of payment

The total amount of payment charged by the organiser is payable without any deductions on the date of payment stated on the confirmation / invoice. In case of late payment, the interest payable is calculated on the basis of the value that exceeds the prevailing base rate published by the Austrian National Bank by 3,5%.

10. Insurance

The exhibitor is liable for all injury to persons or material damage incurred through his or her exhibition object or item. Exhibitors are strongly advised to effect adequate insurance on their own. The organiser bears only the general liability risk. Neither the organiser nor the Austria Center takes responsibility for objects brought onto the premises.

11. Alterations

The organiser reserves the right to cancel the exhibition, change the dates, the venue or the duration of the exhibition, to alter space-allocation or change or reduce its dimensions if deemed necessary because of circumstances related to space, official orders or other circumstances compelling in the opinion of the organiser. In such an event the exhibitor has no claim against the organiser for compensation and no right to withdraw from the rental agreement.

12. List of Exhibitors and Sponsors

At the VELB -ILCA Conference “A World Wide View on Breastfeeding” a list of exhibitors and sponsors is published. The organiser accepts no responsibility for inadvertently missing or incorrect entries, typographical errors etc.

13. Exhibit construction and design, Safety regulations

All exhibit constructions must be self-supporting. It is forbidden to attach anything to the walls, columns and floors. Columns, pillars, ledges, etc. that lie within the exhibition space that are part of the allocated space. The exhibitor shall be liable for damages.

The organiser reserves the right to demand alterations of inadequate exhibit constructions or the removal of unsuitable exhibits, that turn out to be annoying or dangerous for visitors or neighbouring exhibitors.

Keep clear all fire alarm points, hydrants, electrical distributors, control panels and telephone junction boxes. The use of open fire or light, e.g. spirit, fuel oil, gas etc. is forbidden. All materials used for construction and decoration of the stand are to be marked as flame resistant. During the construction and dismantling as well as during the event all police and official regulations must be observed. During the event smoking is strictly forbidden in the entire event area as well as in the exhibition area. Carpets shall only be stuck with adhesives that can be removed easily. If there are residual adhesives, the exhibitor will be charged the cost of the special cleaning services. It is forbidden to fix advertising material on walls, columns or other objects belonging to the event location.

14. Catering

The provision of food and drinks to participants at your stand must be carried out through the licensed catering of the Austria Center Vienna. It is forbidden to bring food and drinks to the exhibition and to give to third persons.

15. Location / Court of jurisdiction

All mutual obligations are to be fulfilled in A-2511 Pfaffstätten.
Court of jurisdiction is the district court of A-2500 Baden, Austria.



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Opening hours of the Conference Office (Subject to change!)

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Friday	October 3, 2008	08.00 – 16.30

5. Admission

The VELB/ILCA conference, will not accept advertisements from any company that markets human milk substitutes for babies under six months, free-standing-feeding bottles, pacifiers (dummies), and/or bottle nipples (teats). The advertiser must comply with the International Code of Marketing of Breastmilk Substitutes and the ILCA / VELB advertising guidelines. A summary of the Code and the advertising guidelines are available on the VELB homepage www.velb.org or on www.km-potsdam.de.

6. Information on data submission

- High end PDF (Embed fonts!)
- TIFF (Flatten image!)
- JPG

Please submit your printing data PC compatible. Mac data must be compatible with Windows.

Image and logo graphics must be sent digitally in original size with 300 dpi by e-mail or CD-Rom including a hard copy of the original. Should the formats require additional work, (e.g. fonts not converted into paths), an additional fee of € 50 will be charged.

The advertiser is responsible for the submission of the needed data for printing. VELB does not accept liability for the correctness of advertisements, alterations or corrections placed by telephone.

Deadline for advertisements: June 30, 2008

7. Prices

Please take the prices from the Information for Exhibitors and Sponsors (see pages 6 and 10). The advertiser is required to pay for alterations on the originally agreed upon (submitted) versions.

8. Terms of Payment

The advertiser will receive a copy of the printed matter together with the invoice. The total amount is payable without any deductions on the date of payment stated on the invoice.

VELB shall not be liable for damages which arise as a result of force majeure, strikes or other circumstances that are beyond its control. The advertiser has no claim for compensation for advertisements not published at all or not on time.

9. Location / Court of jurisdiction

All mutual obligations are to be fulfilled in A-2511 Pfaffstätten.
Court of jurisdiction is the district court of



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4. Location, Dates, Opening hours

Austria Center Vienna, Bruno Kreisky-Platz 1, A-1220 Vienna,
www.acv.at

Opening hours of the Conference Office (Subject to change!)

Tuesday	September 30, 2008	10.00 am – 8.00 pm
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Opening hours of the Conference Office (Subject to change!)

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5. Construction and Dismantling of Exhibits, Booth Rent

See conditions of participation for exhibitors.

6. Prices

Please take the prices from the Information for Exhibitors and Sponsors.

7. Admission

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8. Terms of payment

The invoices are issued by June 30 at the latest. The total amount of payments charged by VELB is payable without any deductions on the date of payment stated on the confirmation / invoice. In case of late payment, the interest payable is calculated on the basis of the value that exceeds the prevailing base rate published by the Austrian National Bank by 3,5%.

9. Insurance

The sponsor is liable for all injury to persons or material damage incurred within the sponsor's activities. Sponsors are strongly advised to effect adequate insurance on their own. The organiser only bears the general liability risk. Neither the organiser nor the Austria Center will take responsibility for objects brought onto the premises.

10. List of Exhibitors and Sponsors

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11. Other regulations

VELB is entitled to cancel the sponsorship if the sponsor does not fulfil the contracted obligations or liabilities to pay or if he does not comply with the Code of Marketing of Breast-milk Substitutes (see www.velb.org or www.km-potsdam.de).

12. Catering

The provision of food and drinks to participants at your exhibit must be carried out through the licensed catering of the Austria Center Vienna. Other professional caterers are not authorized.

15. Location / Court of jurisdiction

All mutual obligations are to be fulfilled in A-2511 Pfaffstätten.
Court of jurisdiction is the district court of A-2500 Baden, Austria.